



Michigan-Shiga Sister State Program

2023 Goodwill Mission to Shiga, Japan

Waiver of Liability and Cancellation Clause

No Liability: The Michigan-Shiga Goodwill Mission 2023 and the Michigan-Shiga Sister State Board (collectively, “Travel Program”) are not liable for any losses incurred by delegates including but not limited to: personal injury, property damage, and cancellations. The delegate waives any and all claims, known or unknown against the Travel Program, its agents and employees.

Cancellations: All travel arrangements are subject to change or cancellation by the Travel Program at any time, with or without notice and with or without cause. In the event of a cancellation, the travel agency’s cancellation policy takes effect. The Travel Program reserves the right to exclude any delegate from the program at any time, with or without notice and with or without cause. In the event of such exclusion, the delegate is subject to the terms and conditions of the travel agency’s cancellation clause.

Cancellations by Delegate: In the event of a cancellation by the delegate, the delegate assumes all responsibility for all airline cancellation fees, and any and all other costs or losses incurred by the delegate, the Travel Program, or both.

Airline Carrier: The contract in use by the airline carrier shall be the sole and exclusive agreement between the delegate, the airline, and the Travel Program. Services provided and tickets issued by the airline carrier are subject to the liability provisions established by commercial treaty in the Warsaw Convention and the terms and conditions of this agreement.

Payment & Material Submission Schedule

June 15, 2023	\$200	Deposit and Application Due <i>(deposit refundable until June 30, 2023)</i>
August 5, 2023		Deadline for submission of a copy of a valid passport
August 18, 2023	\$2,050*	Payment due for airfare
August 18, 2023	\$900*	Payment due for hotels, ground travel, meals, and other fees

**Due to the uncertainty of the exchange rate and fuel costs, we may experience price changes. All changes will be shared as soon as possible.*

- The \$200 deposit should be paid by **check** or **money order** and **submitted with this form** by mail.
- Payments for travel costs (airfare, hotels, etc.) may be made via check, money order, or credit card.
- Credit card payments will incur a 4% fee. A link to a credit card payment portal will be shared closer to the payment deadline.
- Please make checks/money orders payable to: **Michigan-Shiga Sister State Board**

I understand and agree to the above terms.

Signature: _____ Date: _____

Deposit Check or Money Order #: _____ Amount: _____

To be eligible for consideration, we must **receive** your completed [online application](#) and \$200 deposit by **June 15, 2023**. If you have questions, please contact your local Sister-City Representative or email us at: gwm@michiganshiga.org

Return this form and your deposit to:

Attn: Michigan-Shiga GWM
PO Box 4715
East Lansing, MI 48826